

K-15016/157/2015-SC-1
Government of India
Ministry of Urban Development

Nirman Bhawan, New Delhi
Dated: 30th March, 2016

OFFICE MEMORANDUM

Subject:- Key activities for shortlisted cities in Round 2 of the smart city challenge process.

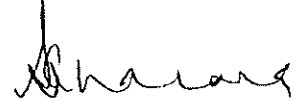
The undersigned is directed to refer to this Ministry's OM of even number dated 2nd February 2016 conveying results of Round 1 and to say that the Round 2 of the challenge process will start with 1st April 2016 and cities have to submit the revised Smart City Proposals (SCPs) to this Ministry by 30th June 2016 in the similar manner as done in Round 1.

2. Generic Observations of the Panel of Experts have already been conveyed to States/UTs for revision of SCP vide D.O. Letter of even number dated 12th February 2016. Further, the experience of winning city proposals has shown that successful cities have used external resources organization/individuals and mentoring institutions, in addition to consulting firms. Accordingly, MoUD has identified Training Institutions/Mentoring Institutions and External Agencies to support cities in upgrading their proposals. The cities are free to engage with any of these agencies or engage any other organization as provided in their rules and regulations. The funds from A&OE expenses may be used in this regard.

3. To systematically revise the SCP in a time-bound manner, attached is the list of key activities together with the timelines to start and complete the activities. The most competitive proposal will be the result of systematic and timely completion of activities as set out in the attachment. The States/UTs may add any number of additional activities/sub-activities and not limit themselves to the attached list, only.

4. Citizen engagement is a key element of the preparation of the Smart City Proposal. Detailed instructions were issued during Round 1. These may be followed and in case MyGov is used, you may contact: Shri Gaurav Dwivedi, CEO, MyGov. Email:- gauravdwivedi@gov.in, Phone no: 011-24364706.

5. All States/UTs are, therefore, requested to complete the activities within the timelines for revision of SCP.



(Sanjay Sharma)
Under Secretary to the Govt. of India
Tel. No. 23062908/23062742

To

- i) Principal Secretaries (UD) of States/UTs
- ii) Shri Gaurav Dwivedi, CEO, MyGov. Email:- gauravdwivedi@gov.in

Copy to:- All Municipal Commissioners of shortlisted cities particularly in Round 2.

Key Activities for Shortlisted Smart Cities in Round-2

SI.No.	Key activities	Start date	Finish Date	Duration (in Days)
1	Finalise Consulting Firm / Handholding Agency & Mentoring Institution (s)		05-Apr-16	
2	Discussion with mentoring Institution (s) and external agencies (if any)	06-Apr-16	10-Apr-16	5
3	Review Round 1 Smart City Proposal (SCP) & Gap Identification	11-Apr-16	15-Apr-16	5
4	Citizen Engagement using MyGov /own-websites to discuss changes if any on the earlier SCP report	16-Apr-16	25-April-16	10
5	Evolve Vision, Goal and Strategy	26-April-16	30-April-16	5
6	Develop Smart City Proposal including finalisation of Area-based Development and Pan-City Solutions	01-May-16	20-May-16	20
7	Discuss Area-based Plan and Pan-city solutions with financing and implementation plans with Citizen Engagement	21-May-16	30-May-16	10
8	Finalize Draft Smart city Plan including Implementation Modules (IM)	31-May-16	10 -June-16	10
9	Mock Scoring by Mentoring institutions as per the scoring parameters	11-June-16	15-June16	5
10	Upload Online Draft Smart City Proposal for Citizen's view	16-June-16	20-June-16	5
11	Approval of SHPSC and forwarding Smart City Proposal to MoUD (timeline 30 June, 2016)	21-June-16	25-June-16	5